



MOSMAN DANCE ACADEMY

Move Dream Achieve

Terms & Conditions of Enrolment

By enrolling and/or allowing participation and/or making payment for a child under your care as a parent/legal guardian (or other such authority) in any Mosman Dance Academy Pty Ltd programme you acknowledge the below terms and conditions.

ENROLMENT CONTINUITY

Once enrolled at MDA, your enrolment is continuous based on the programmes you were enrolled in the previous term (this includes the start of a new calendar year). To add, transfer or remove a programme enrolment you must contact us prior to the start of the new term to have your enrolment amended. It is important you advise MDA of any changes to your personal details either by email or by logging in to our customer portal. Mosman Dance Academy reserves the right to disallow or discontinue a dancers enrolment.

PAYMENT

TUITION FEES

New Students - tuition fees are payable on enrolment (after a trial class). Dancers are not permitted to start classes until enrolment has been completed and payment has been made.

Existing Students - Your programme enrolments will be confirmed via email prior to the start of each term along with an invoice for tuition fees. Tuition fees are payable by the due date indicated on your invoice. Only the payment methods on the tuition fee invoice are accepted. If term fees have not been paid by the due date a \$50.00 administration charge will be added to your invoice and your dancer will not be permitted to attend classes until full payment has been made. Pro-rata of tuition fees is not available for existing students.

PRIVATE LESSONS

Private Lessons are strictly payable in advance to confirm the lesson.

Payment for regular private lessons must be made by one of the following methods:
1) Payment will be deducted from your nominated credit card saved in the MDA customer portal for lessons one week (only) in advance. Any additional regular or

one off private lessons will be added to the deduction. A valid credit card will need to be saved in the MDA customer portal for this payment method.

2) Payment for the full term of lessons made in advance prior to the first lesson commencing.

Reschedule/Cancellation of private lessons - Dancers who are part of an MDA eisteddfod group, MDA soloists or dancers undertaking an MDA examination who require a regular lesson as part of their participation may only reschedule their lesson with 24 hours notice, cancellations are not permitted. If 24 hours notice has not been given the lesson will be forfeited.

Dancers not previously mentioned are required to give 24 hours notice for cancellation of a private lesson or the lesson will be forfeited. When 24 hours notice is given the lesson may be rescheduled or a full refund or account credit will be given for paid lessons.

REFUNDS

Tuition Fees - Refunds will not be processed after the date of the first day of the term. No refunds are offered for missed classes.

Private Lessons - please see PRIVATE LESSON T&C's above.

Shop Items - A full refund will be given for items purchased and returned within 7 days of purchase if the items are in their original condition and packaging with tags. Items with a manufacturing fault should be returned to MDA asap for a full refund/ credit or exchange. Due to health and safety we can only refund faulty tights that have not been worn.

Sydney Ballet School Tuition Fees - paid part-time or full-time days may only be rescheduled should the dancer not be able to attend their enrolled class day.

Dancers travelling to attend an international competition or course may receive a 50% credit for the SBS component of their tuition fees with the prior consent of the principal.

SAVED PAYMENT INFORMATION

Our customer portal allows you to save your payment information for quick and easy payments. The portal is PCI compliant and MDA cannot view your saved payment information. By saving payment information you acknowledge that you have the authority to make purchases using the information and authorise MDA to be able to transact the following: advanced payment for private lessons, agreed payment plans, and payment for the following after the issuance of an invoice via email: outstanding store purchases, overdue tuition fees, other overdue fees.

ADDITIONAL CREDIT CARD FEES

Additional credit card fees apply to payments as follows:

0.5% on payments made via MDA Customer Portal using VISA, MasterCard or AMEX.

1.5% on payments made in store using using Visa, MasterCard or payments made via PayPal using VISA, MasterCard or AMEX.

GENERAL

UNIFORM

All enrolled dancers are required to wear their specific class/style uniform to class as indicated on our official uniform list.

PUBLIC HOLIDAYS

Classes missed due to public holidays must be made up from any timetabled class of the dancers level only during the same term and with prior notice.

MISSING/MAKE UP CLASSES

If a student misses one of their scheduled classes, parents must notify MDA prior or within 24 hours to be eligible for a make up class. Students with eligible make up class/es can use these classes toward any of the available timetabled classes of the dancers level during the same term as the missed class and with prior notice. Make up classes can only be used by an enrolled student. Should a student drop a class from their enrolment any make up classes associated with the dropped class will be forfeited.

PERSONAL PROPERTY

All property should be stored in spaces provided in the dressing and common area. Please note, while MDA will store lost property we take no responsibility for items left or lost on the premises.

WATCHING CLASSES

Generally we do not allow parents to watch classes in order to preserve the experience for the individuals in the classroom. Exceptions can be made for some Pre-school classes. During the year MDA will organise watching days where parents and relatives are invited to watch their dancers in class.

CHOREOGRAPHY

All choreography for eisteddfods soloists, group dances, annual productions and alike taught by Mosman Dance Academy teachers remains the property of Mosman Dance Academy and/or its teachers and may not be used without the expressed written permission of Mosman Dance Academy.

SAFETY & CONSENT

SOCIAL MEDIA/COMMUNICATIONS WITH MINORS or PARENTS

In the interests of child safety, it is a condition of enrolment that no parent or student of Mosman Dance Academy Pty Ltd undertake the following without the expressed written consent of the principal or director counter signed by a parent or legal guardian.

Follow/post/contact/communicate with any MDA staff member (employee/contractor or otherwise) via their personal social media account (on any platform), personal mobile or phone number, personal email address, personal messaging app, nor store any of the formentioned information.

In turn, MDA teachers are not permitted to follow/post/contact/communicate

with any student or parent of MDA via their personal social media account (on any platform), personal mobile or phone number, personal email address, personal messaging app nor store any of the formentioned information.

Communication between parents, students and MDA staff should be directed to the principal, director or reception via email or phone, or in person with any MDA staff member on location at MDA. Any activity to the contrary of the above should be reported to the director or principal of MDA immediately.

Parents and students are encourages to follow authorised Mosman Dance Academy social media accounts only.

GENERAL

Mosman Dance Academy is committed to providing a safe and healthy facility for employees, contractors, dancers and visitors. All parents must observe their child's safety and communicate any information that would improve safety.

You acknowledge that MDA is not responsible for a dancer/s outside their enrolled class times and that a parent or guardian will be present to collect their dancer/s . A parent or guardian should remain on the premises for children under the age of 8 years. Parents remain fully responsible for their dancer/s until they are in the care of MDA staff (this includes the areas outside our buildings eg, carparks, roads, parks). No dancer should be left without the parent being satisfied that they are in class and under the care of MDA staff nor should any child be encouraged to leave the premises without supervision. No student should wait or be asked to wait outside the building to be collected.

MEDICAL

In the event of a medical emergency, initial first aid will be given and the students parent/s or guardian will be contacted for the child to be picked up or permission asked to take the child to the nearest medical centre. In the event of a serious emergency an ambulance will be called.

We ask that you inform MDA staff of any medical or other conditions of the dancer/s that you feel are important for MDA staff to be aware of.

RISK & CONSENT

Parents acknowledge that the nature of dance may require student-teacher contact for the purposes of placement and correction of technique.

Parents acknowledge that their dancers participation in MDA's programmes is voluntary and that their parent/guardian grants permission for their dancer to participate in MDA's programmes.

Parents and/or guardians understand that participation in dance involves some inherent risks such as, but not limited to: sprains, strains, fractured bones, cuts, abrasions and head or back injuries. The parent/guardian also assumes all the risks (not withstanding those required by Mosman Dance Academy Pty Ltd under law) that arise out of the use of the premises, the activity itself and the act of others including but not limited to the for mentioned factors.