

September Newsletter (2)

General Information:

We apologize for the delay in leotard delivery. There were some unexpected complications that have set the delivery date back. We do expect them at the studio the week of October 7th. Until then we will be forgiving with level colors but students should still wear a leotard and tights to ballet.

Shoes continue to arrive so keep an eye out for shoes at the front. If you have any questions about your shoe order, please let us know.

Please do not contact On The Limit or Step N Stretch on your own unless you are told to do so by the studio office. If you have any questions or concerns about your order, please communicate with the Madill office and we will do what we can for you.

All of the newsletters and important documents such as the contract are published on our website under the competition section. If you ever have any questions or wish to refer back to one of these sources of information, please check out the website!

*If you were not aware, our new website is up! We are still working on a few things but the links are live and information is updated. Visit madillpac.com now!

Parking Lot/Pick Up Safety

Parking: We would like to remind parents and students who drive and park in our lot to pay close attention. With so many young kids running around it is important that you are prepared for a child to possibly run out in front or behind you. Please also be aware of other cars in the lot.

All students 10 and under should be walked into the studio and also picked up from inside of the studio. These students should not be leaving the studio without an adult. All parents who have students over 10 and wish to drop off and pick up without coming inside should do so in front of the building in the drop off lane. This insures that parents have a clear sight line of students in and out of the building.

Studio Maintenance/Lost & Found

We need to be more respectful of our space. Please remind your students to pick up after themselves. We have had an unusual amount of garbage and food left behind. We have garbage cans in every room and a recycling bin by the vending machine. Please encourage your students to find the garbage cans and dispose of their garbage properly. There should be absolutely no food in studios! In addition to food and garbage, there are a lot of clothing items and shoes that are being left behind as well. The lost & found is located by the bathrooms so if you are missing anything please check. We will be donating all items left in the lost and found on October 6th.

Parade:

The Christmas City of the North Parade is Friday, November 22. We will meet at the studio at 4:30pm on the 22nd. You can register for the parade through the “event” tab in your portal, the registration is open now. Registering for the parade will require you to pay at the time of registration. Your fee at registration covers the parade entry, the bus fee, and the practices. There will be 2 practices for the parade on November 8th & 15th from 5-7. It is ideal if you can attend both. The parade apparel will be a part of the online store which will be open for a week in October. All Parade participants must order the parade sweatshirt and hat. The hat will be the same hat from last year so those dancers who already have this will not need to purchase a new one.

Madill Apparel:

The online store will be open for 1 week starting October 7th. You MUST order your items by October 11th in order to receive items in this round of ordering. Reminder: the next available ordering window may not have all of the same items to purchase.

Tuition:

Please check your accounts on the 25th of each month to ensure that charges on your accounts are correct. You will also be able to see what the total amount is that will be pulled on the 1st or the 15th to ensure that your automatic payment will process. Please do your best to make us aware of any necessary changes BEFORE the 1st. This will allow us to make changes much easier.

Please refer back to the contract or the original competition newsletter for our updated billing policies. We will begin to post late fees and send late notices in October after the initial billing cycle.

*September Tuition was prorated. Due to the transition of the business and some changes that Jackrabbit has made to their technology, tuition for September was charged differently than usual. The system may not have caught all of your necessary charges depending on when classes were added, dropped, or changed. A lot of people noticed that their bill was cheaper than they thought it was going to be and while we were happy to excite so many people; we want to warn everyone that their September bill will differ from the rest of the years monthly tuition.

Office Communication

We are no longer using the contact@madilldance.com email address. Please use info@madillpac.com to communicate with the office moving forward.

Costumes/Costume Fees:

We will be charging partial costume fees in October. We will post a \$50 deposit per costume onto your account. We know that for a lot of people there are no additional fees due in October, which is why we are charging this deposit per costume at this time. The balance of the costume fees will be paid in November.

If you would like to purchase a solo, duet, trio or small group costume through the studio, please communicate with the office. There will be a form that you will fill out and turn in. The costume fees for extra dances must be paid in full before we will order them.

Extra Dances:

If you are doing a solo, duo, or trio please complete the additional Extra dance registration steps in order to get started. Since everyone's contracts have been collected, the remaining steps would include: turning in music to the office, turning in the registration fee to the office, filling out the extra dance registration link, and emailing privatelessons@madillpac.com to schedule a lesson.

Here is the link to the extra dance registration:

https://docs.google.com/forms/d/e/1FAIpQLScbEKyXYpKvX4FubN1g-rpSb_gBWPYGuGqb0MGrn1xm40dBHg/viewform?usp=sf_link

For those of you that have completed the registration form already, there will be a complete list of what competitions the office has you down for so far. You can find this at the front desk next week. Please check your dances and make sure that everything is correct. There will be a spot to make any necessary changes on the form.

Private lessons

When scheduling lessons, please allow a minimum of 24 hours for the office to respond to emails. We will occasionally check emails on the weekends but please try to have your requests in by Friday morning if you are looking for a Monday or Tuesday lesson time. The office will communicate with the teachers to schedule lessons and get back to you. Please request times at least 48 hours in advance of the time you are wanting to schedule.

When emailing private lessons please specify if you are looking for a cleaning or a choreography lessons, what teacher you prefer (if you don't have a preference, say this too) and whether or not you would like a TA to be scheduled on the lesson as well.

Please do not contact teachers directly in regards to scheduling lessons. As part of the new system, teachers and TAs turn in their availability to the office so that the office can schedule their lessons. This is our attempt to streamline communication and keep things as fair as possible in the scheduling process.

* If you are scheduling choreography and cleaning lessons email privatelessons@madillpac.com. Here are the teachers rates again per hour:

Jocelyn - Choreography \$50 and Cleaning \$30
Nancy - Choreography \$60 and Cleaning \$60
Matthew - Choreography \$80 and Cleaning \$50
Reese - Choreography \$40 and Cleaning \$20
Kaylee - Choreography \$40 and Cleaning \$20
Julia - Choreography \$40 and Cleaning \$20
Stef - Choreography \$40 and Cleaning \$20
Michelle - Choreography \$40 and Cleaning \$20
Meghan - Choreography \$40 and Cleaning \$20
Brayden - Choreography \$40 and Cleaning \$20
Tyler - Choreography \$40 and Cleaning \$20
Teaching assistants - \$10 an hour

Studio Rentals

If you want to book a studio to practice email studio rental@madillpac.com. These can be booked depending on studio availability and studio hours. To find out what is available each day, please check out the calendar link at Madillpac.com. Studio fees are being placed on accounts. \$10 per hour and \$5 for 30 minutes.

Cancellation/no show policy:

If you cancel a lesson within 24 hours of the scheduled time or do not show up for a lesson you are responsible for the full amount of the lesson. This goes for choreography, cleaning and tumbling. This will also apply to studio rental cancellations and no shows.

Hotel Room Blocks

The room blocks are still being negotiated and we will have information out to families as soon as we have determined the final details.

Attendance

Remember to email attendance@madillpac.com if you are going to be absent. This is how we are tracking attendance so if you want your absence to be “excused” you must email. When students come in to make up classes they should sign into the Master Attendance Book which will either be in the office or on the counter of the front desk. This is how they get credit for their make ups so this is a very important part of the system.

Competition Fees:

We have created a competition Fee due date list so that you can note them in your calendar. This is a reminder that all competition fees will be due separately from your account in jackrabbit. We are currently able to accept cash or check for these fees and are working on the ability to take cards.

Midwest Starz	Oct. 15
Masquerade / Triple S	Nov. 15
KAR / Celebration	Jan. 15
Spotlight / In10sity	Feb. 15
Nationals	Mar. 15

Upcoming Important Dates:

October 7: Jump Registration Cut Off
October 11: Parade Registration deadline
October 7-11: Online Store open
October 15th: Costume Deposits due
October 15th: Midwest Starz fees due and registration cut off
October 17-19: No class - MEA
October 31: No Class - Halloween
November 1-3: Resurgence Intensive

Things to do:

1. Register for the Resurgence intensive at <https://resurgenceintensive.com/register/>
 - a. Resurgence is MANDATORY for all students levels 2-6. Level 1 students can participate should they choose.
2. If you have an extra dance, check the registration form at the front desk and make any necessary changes.
3. Sign up for the parade!!!
4. Let us know if you want to be registered for JUMP through the studio
5. Pay Midwest Starz Fees by October 15th

Schedule Updates/Changes:

October 21st - We WILL have class. The students are in school so please plan accordingly (The original calendar that had been sent out noted that there would not be class).

FAQs:

Can I pay Competition Fees early?

You can pay competition fees at any time up until their due date.