

# October Newsletter

## **General Information:**

- Everyone should have received their leotard order. If you are waiting on one you should have been notified and we will notify you again upon delivery.
- Shoes continue to arrive so keep an eye out for shoes at the front. If you have any questions about your shoe order, please let us know.
- Please do not contact On The Limit or Step N Stretch on your own unless you are told to do so by the studio office. If you have any questions or concerns about your order, please communicate with the Madill office and we will do what we can for you.
- All of the newsletters and important documents such as the contract are published on our website under the competition section. If you ever have any questions or wish to refer back to one of these sources of information, please check out the website!
- \*If you were not aware, our new website is up! We are still working on a few things but the links are live and information is updated. Visit [madillpac.com](http://madillpac.com) now!

## **Parking Lot/Pick Up Safety**

Parking: We would like to remind parents and students who drive and park in our lot to pay close attention. With so many young kids running around it is important that you are prepared for a child to possibly run out in front or behind you. Please also be aware of other cars in the lot. All students 10 and under should be walked into the studio and also picked up from inside of the studio. These students should not be leaving the studio without an adult. All parents who have students over 10 and wish to drop off and pick up without coming inside should do so in front of the building in the drop off lane. This insures that parents have a clear sight line of students in and out of the building.

## **Studio Maintenance/Lost & Found**

We need to be more respectful of our space. Please remind your students to pick up after themselves. We have had an unusual amount of garbage and food left behind. We have garbage cans in every room and a recycling bin by the vending machine. Please encourage your students to find the garbage cans and dispose of their garbage properly. There should be absolutely no food in studios! In addition to food and garbage, there are a lot of clothing items and shoes that are being left behind as well. The lost & found is located by the bathrooms so if you are missing anything please check. Our next donation will be the week of thanksgiving.

**Parade:**

The last day to register is TODAY. The Christmas City of the North Parade is Friday, November 22. We will meet at the studio at 4:30pm on the 22nd. You can register for the parade through the “event” tab in your portal, the registration is open now. Your fee at registration covers the parade entry, the bus fee, and the practices. There will be 2 practices for the parade on November 8th & 15th from 5-7. It is ideal if you can attend both. The parade apparel will be a part of the online store which also closes TODAY. All Parade participants must order the parade sweatshirt and hat. The hat will be the same hat from last year so those dancers who already have this will not need to purchase a new one.

**Madill Apparel:**

The online store closes TODAY! You MUST order your items by 11:59 in order to receive items in this round of ordering. Reminder: the next available ordering window may not have all of the same items to purchase.

**Tuition:**

Please check your accounts on the 25th of each month to ensure that charges on your accounts are correct. You will also be able to see what the total amount is that will be pulled on the 1st or the 15th to ensure that your automatic payment will process. Please do your best to make us aware of any necessary changes BEFORE the 1st. This will allow us to make changes much easier.

Please refer back to the contract or the original competition newsletter for our updated billing policies. We will begin to post late fees and send late notices in October after the initial billing cycle.

**Office Communication**

We are no longer using the [contact@madilldance.com](mailto:contact@madilldance.com) email address. Please use [info@madillpac.com](mailto:info@madillpac.com) to communicate with the office moving forward.

**Costumes/Costume Fees:**

We will be charging the remainder of the costume fees with November tuition.

If you would like to purchase a solo, duet, trio or small group costume through the studio, please communicate with the office. There will be a form that you will fill out and turn in. The costume fees for extra dances must be paid in full before we will order them. Our first studio order will be placed the first week in November so if you would like to have your costume ordered at that time please communicate with the office by Nov. 1st.

### **Extra Dances:**

The changes made to the registrations have been updated and the office has your calculated totals for each competition and the grand totals for the year. Please feel free to pay pieces of your balance on comp fees any time before the due date. If you need clarification on what you might owe please stop into the office or email [info@madillpac.com](mailto:info@madillpac.com) to inquire about the totals.

### **Competition Fees:**

The first Competition fees due for groups is NOVEMBER 15 (masquerade). Please pay by cash or check separately to the office. If you need to confirm how much you owe for this competition or would like to know the grand total of what you owe you can stop into the office and ask or email [info@madillpac.com](mailto:info@madillpac.com) to confirm.

### **Private lessons**

When scheduling lessons, please allow a minimum of 24 hours for the office to respond to emails. We will occasionally check emails on the weekends but please try to have your requests in by Friday morning if you are looking for a Monday or Tuesday lesson time. The office will communicate with the teachers to schedule lessons and get back to you. Please request times at least 48 hours in advance of the time you are wanting to schedule.

When emailing private lessons please specify if you are looking for a cleaning or a choreography lessons, what teacher you prefer (if you don't have a preference, say this too) and whether or not you would like a TA to be scheduled on the lesson as well.

Please do not contact teachers directly in regards to scheduling lessons. As part of the new system, teachers and TAs turn in their availability to the office so that the office can schedule their lessons. This is our attempt to streamline communication and keep things as fair as possible in the scheduling process.

\* If you are scheduling choreography and cleaning lessons email [privatelessons@madillpac.com](mailto:privatelessons@madillpac.com).

### **Studio Rentals**

If you want to book a studio to practice email [studiorental@madillpac.com](mailto:studiorental@madillpac.com). These can be booked depending on studio availability and studio hours. To find out what is available each day, please check out the calendar link at Madillpac.com. Studio fees are being placed on accounts. \$10 per hour and \$5 for 30 minutes.

### **Cancellation/no show policy:**

If you cancel a lesson within 24 hours of the scheduled time or do not show up for a lesson you are responsible for the full amount of the lesson. This goes for choreography, cleaning and tumbling. This will also apply to studio rental cancellations and no shows.

### **Hotel Room Blocks**

The room blocks are still being negotiated and we will have information out to families as soon as we have determined the final details. There will not be a studio block for nationals. However, the competition will work out its own group rate with the resort and that will be available to you with our studio hotel block information. Spotlight is finalizing their hotel information and said that they will hopefully have that in the next couple weeks for us. I will send out all of the hotel information together.

### **Nationals**

There was an update in the Nationals date. Nationals will run June 27th-July 2nd. This is a change from the original July 3rd end date. While this is still subject to change, the Spotlight representative said it is not likely to change again. The spotlight representative also confirmed that group competition will take place on June 30th and July 1st unless there is large increase in groups competing they may extend into the 29th of June. He was confident however, that it would just be the 30th and 1st. The 2nd is reserved for the “grand” nationals which is for groups that are invited back to recompute for the National Titles!

I hope this eases some people’s stress about having to be there for the entire week. Although, If you are competing solos, duets, and trios your competition day will likely be earlier in the week.

### **Attendance**

Remember to email [attendance@madillpac.com](mailto:attendance@madillpac.com) if you are going to be absent. This is how we are tracking attendance so if you want your absence to be “excused” you must email. When students come in to make up classes they should sign into the Master Attendance Book which will either be in the office or on the counter of the front desk. This is how they get credit for their make ups so this is a very important part of the system.

### **Competition Fees:**

We have created a competition Fee due date list so that you can note them in your calendar. This is a reminder that all competition fees will be due separately from your account in jackrabbit. We are currently able to accept cash or check for these fees and are working on the ability to take cards.

Midwest Starz	<b>PAST DUE</b>
Masquerade / Triple S	<b>Nov. 15</b>
KAR / Celebration	<b>Jan. 15</b>
Spotlight / In10sity	<b>Feb. 15</b>
Nationals	<b>Mar. 15</b>

### **Upcoming Important Dates:**

October 16: Parade Registration deadline  
October 16: Online Store closes at 11:59  
October 17-20: No class - MEA  
October 28-30: Halloween Dress up week  
October 31: No Class - Halloween  
November 1-3: Resurgence Intensive

### **Things to do:**

1. Register for the Resurgence intensive at <https://resurgenceintensive.com/register/>
  - a. Resurgence is MANDATORY for all students levels 2-6. Level 1 students can participate should they choose.
2. Sign up for the parade!!!

### **Schedule Updates/Changes:**

October 21st - We WILL have class. The students are in school so please plan accordingly (The original calendar that had been sent out noted that there would not be class).

October 20th - NO PRODUCTION

### **Halloween Dress Up Week**

October 28-30 please feel free to wear Halloween costumes to your classes. The staff will be participating in theme days so if you would like to participate in those as well here are the dress up day details:

Monday October 28th: VSCO Day

Tuesday October 29th: Animal Day

Wednesday October 30th: 80's Day